



Corrugated

Business Continuity Memorandum COVID-19

Dear partners and customers,

Business around the world has drastically been impacted by the COVID-19 corona virus, the situation with lockouts and restrictions change constantly.

The spread of the corona virus currently determines the everyday life of people all over the world, and is thus very challenging for our daily business.

Our priority is to protecting our employees and families as well as business partners while maintaining business operations.

We are glad to inform you that we are still **operating at 100%** - with a few organizational changes. Most of our departments are still remaining operational on factory site, thus, at this time we can guarantee a constant and continuous processing of all daily activities.

Our service department is available via hotline for remote service requests. In exceptional cases (upon individual approval), we will carry out necessary on-site services taking into account the required preventive health care measures.

We will ensure the best possible collaboration even during such an exceptional and difficult situation.

We wish you, your team and your families that you stay healthy and look forward to going back to regular business as soon as possible.

Mit freundlichen Grüßen
Best regards,

Erhardt+Leimer GmbH
Corrugated Division

Ralf Schomaker
Corporate Business Unit Manager